

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 7, 2020, at 6:45 p.m. in the high school board room, 410 West Sullivan Street, Olean and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. Paul Hessney led the Board of Education in the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT: John Bartimole (via ZOOM)
Andrew Caya
Janine Fodor
Paul Hessney
Mary Hirsch-Schena
Kelly Keller
Michael Martello
Frank Steffen, Jr. (via ZOOM)

Excused: Ira Katzenstein

STAFF PRESENT: Rick Moore, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Aaron Wolfe, Director of Human Resources
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Coordinator of Curriculum and Instruction
Lauren Stuff, EV Principal

OTHERS: Kate Sager, OTH

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 2

Moved by J. Fodor, seconded by A. Caya, to approve the amended agenda as presented – add items e. to New Business – Nomination of Ira Katzenstein.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Commendations

- a. Thank you to Jeff Andreano, Mike Martel and staff members that assisted in the preparation of graduation

Commendations

Committee Reports:

None

Committee Reports

Superintendent's Report:

- a. Kindergarten Registration – creation of Flex Zone
b. Data Privacy Policy – training for 3rd party contractors/providers
c. Reopening Focus Group meetings
d. Special Education – secondary level – improve graduation rate, focus on attendance and academics
e. Graduation was great – thank you to Frank Steffen, Jr. for handing out roses
f. Thank you to Frank Steffen, Jr. for his leadership during the 2019-2020 school year
g. Budget vote – proof of community's support – Paul Hessney and Janine Fodor thanked Vicki for her hardwork and efforts regarding such; Paul recommended Mr. Moore thank Vicki in writing for a job well done

Superintendent's Report

Consent Agenda:

Consent Agenda

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on June 10 and 23, 2020, and the special meeting held on June 17, 2020.

That the CSE recommendations reviewed on July 7th be approved.

CSE

2020-2021

908002827	908003160	908002096	908002408
-----------	-----------	-----------	-----------

That the CPSE recommendations reviewed on July 7th be approved.

CPSE

2020-2021

908003334			
-----------	--	--	--

To declare the recommended technology equipment as surplus items.

Ayes 8

Nays 0

Motion Carried

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 3

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and ESI Group for the period of July 1, 2020, through June 30, 2021, for Employee Assistance Program.

ESI Agreement
Approved

2019-2020 School Year
Abuse Eval - \$450 ea.
\$10,434.50 (\$25.45/yr/employee)

2020-2021 School Year
Abuse Eval - \$450 ea.
\$10,671.64 (\$25.96/yr/employee)

Ayes 8

Nays _____

Motion Carried

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Maintenance Agreement between the Olean City School District and U&S Services for HVAC/ Access/ Fire Alarm/Preventive Maintenance Agreement for the period July 1, 2020, through June 30, 2021.

U&S Services
Maintenance
Agreement
Approved

2019-2020 Rate
\$30,800 per year

2020-2021 Rate
\$33,340 per year

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize payment of up to 10 summer days for Janna Davis, Olean Intermediate Middle School Guidance Counselor, for the purpose of creating transition plans for students moving from third to fourth grade. Total days will not exceed 10 days. Janna Davis will be paid at the daily curriculum rate of pay.

Janna Davis
Authorized to work
10 Summer Days

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Rental Agreement between the Olean City School District and the City of Olean for the use of Bradner Stadium.

Bradner Stadium
Rental Agreement
Approved

2019-2020
Fee waived

2020-2021
Fee waived

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, RESOLVED that the Board of Education of the Olean City School District hereby nominates Ira Katzenstein of the Olean City School District Board of Education for the Everett R. Dyer Award for Distinguished School Board Service.

Ira Katzenstein
Nominated for Dyer
Award

Ayes 8

Nays 0

Motion Carried

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 4

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation of Charles Curd, Teacher Aide, with deep regret, retroactive to June 25, 2020.

Charles Curd
Retirement
Resignation
Accepted

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Clarissa Bennett, Teacher Aide, with regret, retroactive to June 30, 2020.

Clarissa Bennett
Resignation
Accepted

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2020 Olean Secondary School Summer School Programs per OTA Contract:

Summer School
Appointments

Physical Education (9 – 12th Grade): Maria Brooks
Health (9 – 12th Grade): Ryan Nawrot
LOTE (9 - 12th Grade): Sue Ann Torrey and Sheila Yaffe
Social Studies (9 - 12th Grade): Joelle Perry and Matthew Perry
Science (9 - 12th Grade): Laura Kopec
ELA (9 - 12 Grade): Lou Ventura

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2020 Summer Reading Program per the OTA Contract:

Summer Reading
Program
Appointments

Ann Sorokes
Katheryn Stuckey
Melanie Meyers
Tracey Spears

Jen Mahar noted the remote program is for students in grades K – 7 that are below grade level reading, at risk or Title 1 students. To date 32 of the 46 students identified are enrolled in the summer program.

Mr. Moore noted that he is compiling a list of things to do over the summer as well as a list of free online classes. This information will be mailed to students.

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to increase a Keyboard Specialist position from 10 Months to 12 Months retroactive to July 1, 2020. The affected person is Charmaine E. Dwaileebe.

Charmaine
Dwaileebe
Appointed 12-
Month Keyboard
Specialist

Ayes 8

Nays 0

Motion Carried

Moved by P. Hessney, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the list of Coaching appointments for the 2020-2021 school year.

Coaching
Recommendations
Approved

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 5

Season	Coach	Position	Index	Salary
Fall	Mike Ksionzyk	Varsity Cross Country	0.9	\$3,590
Fall	Michelle Acierno	JV Girls Volleyball	0.069	\$2,752
Fall	Richard DiMartino	Modified Girls Volleyball	0.06	\$2,393
Fall	Christine Armstrong-Gabler	Asst./Modified Cross Country	0.0805	\$3,211
Fall	TBD	Modified Boys Soccer	0.06	\$2,393
Fall	Dan Brown	Varsity Girls Swimming	0.1253	\$4,998
Fall	Dan Freeman	Varsity Girls Soccer	0.1462	\$5,831
Fall	Dylan Shaw	JV Girls Soccer	0.085	\$3,901
Fall	TBD	Modified Football	0.06	\$2,393
Fall	Jim Charles	Varsity Boys Soccer	0.1462	\$5,831
Fall	Ken Wright	Asst. Varsity Football	0.1076	\$4,292
Fall	Les DeGolier	Asst. Varsity Football	0.1184	\$4,723
Fall	Marisa Burrows	Varsity Football Cheerleading	0.0518	\$2,066
Fall	Marisa Burrows	JV/Modified Cheerleading	.035	\$1,396
Fall	Ben Wright	Assistant Girls Swimming	0.06	\$2,393
Fall	Carrie Peters	Varsity Girls Volleyball	0.9	\$3,590
Fall	Phil Vecchio	Head Varsity Football	0.2297	\$9,162
Fall	TBD	Modified Girls Soccer	0.06	\$2,393
Fall	Ryan Nawrot	Varsity Girls Tennis	0.09	\$4,998
Fall	Jarrold Bell	Modified Football	0.06	\$2,393
Fall	Aaron Meyers	Asst. JV Football	0.085	\$3,390
Fall	Connor Bear	JV Boys Soccer	0.085	\$3,901
Fall	Terry Burrows	Asst. JV Football	0.1076	\$4,292
TOTAL				\$86,011

Season	Coach	Position	Index	Salary
Winter	Ben Wright	Asst. Boys Swimming	0.0759	\$3,027
Winter	Sara Williams	JV Girls Basketball	0.85	\$3,390
Winter	Dan Brown	Varsity Boys Swimming	0.1392	\$5,552
Winter	Terry Burrows	Modified Boys Basketball	0.06	\$2,393
Winter	Terry Burrows	Modified Girls Basketball	0.06	\$2,393
Winter	Tim Kolasinski	Varsity Boys Basketball	0.1771	\$7,064
Winter	Jarrad Childs	Varsity Boys Basketball Assistant	0.06	\$2,393

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 6

Winter	Jeff Gabler	Assistant Wrestling	0.1184	\$4,723
Winter	Marissa Burrows	Varsity Bkb Cheerleading	0.045	\$2,066
Winter	Mike O'Connor	Varsity Wrestling	0.1948	\$7,770
Winter	Chelsea Bowker	Varsity Girls Basketball	0.14	\$5,584
Winter	Brandi Bennion	Varsity Girls Basketball Assistant	0.06	\$2,393
Winter	Steve Pancio	Modified Wrestling	0.0759	\$3,027
Winter	TBA	Varsity Bowling	0.06	\$2,393
Winter	Sean Finch	JV Boys Basketball	0.85	\$3,390
Winter	Leslie Morey	Indoor Track and Field	.140	\$5,584
TOTAL				\$57,119

Season	Coach	Position	Index	Salary
Spring	Les DeGolier	Varsity Baseball	0.115	\$5,277
Spring	Sean Finch	JV Baseball	0.085	\$3,901
Spring	Aaron Meyers	Modified Baseball	0.06	\$2,393
Spring	Steve Anastasia	Varsity Softball	0.115	\$4,587
Spring	Terry Burrows	JV Softball	0.085	\$3,390
Spring	Kristiana Pavone	Modified Softball	0.06	\$2,393
Spring	Dan Freeman	Varsity Boys Track & Field	0.1601	\$6,386
Spring	Bob Ring	Varsity Girls Track & Field	0.1601	\$6,386
Spring	Brandy Bennion	Asst. Girls Track & Field	0.06	\$2,393
Spring	Dylan Shaw	Asst. Boys Track & Field	0.06	\$2,752
Spring	Leslie Morey	Modified Track & Field	0.0835	\$3,330
Spring	Mike Ksionzyk	Modified Track & Field	0.0759	\$3,027
Spring	Ben Wright	Varsity Boys Tennis	0.1139	\$4,998
Spring	Phil Vecchio	Varsity Boys Golf	0.065	\$2,983
Spring	Jim Pawlowski	Varsity Girls Golf	0.065	\$2,983
TOTAL				\$57,885

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the attached list of Extra-Curricular appointments for the 2020-2021 school year:

Extra-Curricular
Appointments

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 7

<u>Activity</u>	<u>Staff Member</u>	<u>Stipend</u>
504 Chair	Jon Hamed	\$ 900.00
Advisor - French Club (grades 8 - 12)	Melanie Napoleon	\$ 834.00
Advisor - 20/40/60 Club	David Lasky	\$ 758.00
Advisor - Art Club (grades 8 - 12)	Kellie O'Brien	\$ 690.00
Advisor - Challenge 24 (EV) (Shared)	Heather McIntosh	\$ 345.00
Advisor - Challenge 24 (EV) (Shared)	Shelly Waugh	\$ 345.00
Advisor - Challenge 24 (OIMS) (Shared)	Ryan Talbot	\$ 345.00
Advisor - Challenge 24 (OIMS) (Shared)	Nancy Sullivan	\$ 345.00
Advisor - Challenge 24 (WW) (Shared)	Joanne Jones	\$ 345.00
Advisor - Challenge 24 (WW) (Shared)	Emily Chamberlain	\$ 345.00
Advisor - Color Guard	Rintaro Wada	\$1,595.00
Advisor - DECA Club (grades 9 - 12) (Shared)	Christine Stavish	\$ 417.00
Advisor - DECA Club (grades 9 - 12) (Shared)	Susan Frentz	\$ 417.00
Advisor - Explorers' Club – OIMS (shared)	Lyn Dempsey	\$ 345.00
Advisor - Explorers' Club – OIMS (shared)	Art Wentz	\$ 299.00
Advisor - Film Club	Stephen Sorensen	\$ 390.00
Advisor - Harold Dutton Student of the Month	Brandy Bennion	\$ 390.00
Advisor - Interact Club (grades 8 - 12)	Rintaro Wada	\$ 758.00
Advisor - LGBTQ-Gay-Straight Alliance Club	Laura Kopec	\$ 690.00
Advisor - Model UN Club (grades 8 - 12)	Marie Rakus	\$ 598.00
Advisor - National Honor Society (grades 11 - 12) - shared	Sally Ventura	\$ 299.00
Advisor - National Honor Society (grades 11 - 12) - shared	Barbara Kelly	\$ 299.00
Advisor - Science Club (grades 8 - 12)	Jenna Hendricks	\$ 598.00
Advisor - Spanish Club – HS	SueAnn Torrey	\$ 690.00
Advisor - Washington Club – OIMS (shared)	Leah Allen	\$ 345.00
Advisor - Washington Club – OIMS (shared)	Mary Lee Wenke	\$ 299.00
Advisor - Whale Watch Club – OIMS (shared)	Angie Marconi	\$ 379.00
Advisor - Whale Watch Club – OIMS (shared)	Sheila Yaffe	\$ 417.00
Advisor - World With Water Club	Rose Gayton	\$ 598.00
Advisor - Z Club	Laura Kopec	\$ 758.00
Class Advisor 2021 (shared)	Christine Stavish	\$ 574.00
Class Advisor 2021 (shared)	Jeanne Frisina	\$ 574.00
Class Advisor 2022	Abigail MacWilliams	\$ 997.00
Class Advisor 2023 (Shared)	Chelsea Bowker	\$ 499.00
Class Advisor 2023 (Shared)	Brandy Bennion	\$ 499.00
Class Advisor 2024	Dylan Shaw	\$1,149.00
Class Advisor 2025	???	\$ 997.00
Advisor Ski Club	Stephen Sorensen	\$ 598.00
CPSE Chair	Kelly Andreano	\$4,000.00

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 8

CSE Chair	Jon Hamed	\$5,400.00
Dept. Chair – Art	Daniel Brown	\$1,000.00
Dept. Chair – Business	Christine Stavish	\$ 700.00
Dept. Chair – English	Sally Ventura	\$1,700.00
Dept. Chair – Guidance & Master Scheduler	Matt Threehouse	\$1,700.00
Dept. Chair – LOTE	Melanie Napoleon	\$1,000.00
Dept. Chair – Mathematics	Kris Ring	\$2,000.00
Dept. Chair – Music	Tobi Snyder	\$1,700.00
Dept. Chair – Physical Education	Maria Brooks	\$2,000.00
Dept. Chair - Health	Ryan Nawrot	\$ 700.00
Dept. Chair – Science	Daniel Freeman	\$1,700.00
Dept. Chair – Social Studies	Katie Wolfgang	\$2,000.00
Dept. Chair – Speech	Kelly Andreano	\$1,700.00
Dramatics Director	Nick Patrone	\$2,776.00
IST Coordinator – EV	Tracey Spears	\$ 850.00
IST Coordinator - OHS	Amy Bay	\$ 850.00
IST Coordinator – OIMS (grades 4 & 5)	Janna Davis	\$ 425.00
IST Coordinator – OIMS (grades 6 & 7)	Carolyn Crosson	\$ 425.00
IST Coordinator – WW	Ellie Hoffman	\$ 850.00
OHS Newspaper	Aaron Meyers	\$1,496.00
OHS Yearbook	Carl Kolasny	\$3,442.00
OHS Newsletter Coordinator	Sue Frentz	\$1,496.00
OIMS Guidance Master Scheduler	Mary Lee Wenke	\$ 500.00
OIMS Yearbook (shared)	Lyn Dempsey	\$ 798.00
OIMS Yearbook (shared)	Mary Magro	\$ 798.00
Student Activities Advisor-OHS	Carrie Peters	\$6,661.00
Student Activities Advisor–OHS	Matthew Perry	\$6,661.00
Student Activities Advisor–OIMS (shared)	Charmaine Dwaileebe	\$2,593.00
Student Activities Advisor–OIMS (shared)	Kathleen Coulter	\$2,593.00
Student Activities Treasurer - OHS	Susan Frentz	\$4,128.00
Student Activities Treasurer – OIMS	Susan Frentz	\$2,393.00
Teacher-in-Charge – EV	Jason Folland	\$ 850.00
Teacher-in-Charge – WW	Kelly Guntow	\$ 850.00
Television Studio Coordinator (Shared)	David Lasky	\$1,893.00
Television Studio Coordinator (Shared)	Carl Kolasny	\$1,721.00
WebPage Coordinator (District and HS)	David Lasky	\$4,164.00
Athletic Director	Steven Anastasia	\$8,256.00

2020-21 Music Department Extra-Curricular Position Requests		Stipend
NYSSMA Solo Festival, State, Vocal	Christa Stein	\$ 399.00
All County Grades 5-6 Vocal	Christa Stein	\$ 798.00

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 9

NYSSMA Solo Festival, County, Instrumental	Christa Stein	\$ 399.00
NYSSMA Solo Festival, State, Instrumental	Christa Stein	\$ 399.00
All County grades 10-12 Vocal	OHS Choral	\$ 798.00
All County Grades 7-9 Vocal	OHS Choral	\$ 798.00
Bel Canto Choir	OHS Choral	\$1,595.00
NYSSMA Solo Festival, County, Vocal	OHS Choral	\$ 399.00
NYSSMA Solo Festival, State, Vocal	OHS Choral	\$ 399.00
School Musical- Vocal Instructor	OHS Choral	\$1,795.00
Sectional All-State Grades 7-9 Vocal	OHS Choral	\$ 399.00
Sectional All-State-Grades 10-12 Vocal	OHS Choral	\$ 399.00
Band- Intermediate	Lisa Kranz	\$1,376.00
All County Grades 7-9 Band	Lisa Kranz	\$ 917.00
All County Grades 10-12 Band	Lisa Kranz	\$ 917.00
Marching Band/Jazz Band	Lisa Kranz	\$3,670.00
NYSSMA Solo Festival, County, Instrumental	Lisa Kranz	\$ 459.00
NYSSMA Solo Festival, State, Instrumental	Lisa Kranz	\$ 459.00
Sectional All-State Grades 7-9 Band	Lisa Kranz	\$ 459.00
Sectional All-State Grades 10-12 Band	Lisa Kranz	\$ 459.00
Color Guard	Rintaro Wada	\$1,595.00
School Musical- Musical Conductor	Rintaro Wada	\$2,066.00
All County-Houghton String Festival	Rintaro Wada	\$1,667.00
NYSSMA Solo Festival, County, Strings	Rintaro Wada	\$ 558.00
NYSSMA Solo Festival, State, Strings	Rintaro Wada	\$ 558.00
Interact Club	Rintaro Wada	\$ 758.00
Sectional All-State-Grades 10-12 Strings	Rintaro Wada	\$ 558.00
Sectional All-State Grades 7-9 Strings	Rintaro Wada	\$ 507.00
All County Houghton String Festival	Tobi Snyder	\$1,667.00
NYSSMA Solo Festival, County, Strings	Tobi Snyder	\$ 558.00
NYSSMA Solo Festival, State, Strings	Tobi Snyder	\$ 558.00
Orchestra –Intermediate	Tobi Snyder	\$1,667.00
Music Department Chair	Tobi Snyder	\$1,700.00
All-County Grades 5-6 Band	Tobi Snyder	\$ 798.00
NYSSMA Solo Festival, County, Vocal	Caroline Bremner	\$ 399.00
NYSSMA Solo Festival, State, Vocal	Caroline Bremner	\$ 399.00

Ayes 8

Nays 0

Motion Carried

Discussion Items

Informational Items

REGULAR MEETING
TUESDAY, JULY 7, 2020
PAGE 10

Informational Items:

- a. Operations Committee Meeting - Monday, July 6 at 12:00 pm
- b. Board Meeting – Tuesday, July 7 at 6:30 pm
- c. Buildings and Grounds Committee Meeting - Tuesday, July 14 at 4:30 pm
- d. Audit and Finance Sub Committee Meeting – Thursday, July 23 at noon
- e. Board Meeting - Tuesday, July 28 at 6:30 pm

Moved by J. Fodor, seconded by K. Keller, to adjourn from the Regular Meeting and go in to Executive Session at 7:53 pm for the purpose of discussing: contract negotiations – OTA, Superintendent's evaluation and personnel issue.

Executive Session

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: July 13, 2020

John Bartimole exited.

Moved by J. Padlo, seconded by J. Fodor, to adjourn from Executive Session and reconvene to the Regular Meeting 8:30 p.m.

Reconvene to
Regular Meeting

Ayes 7

Nays 0

Motion Carried

Moved by P. Hessney, seconded by A. Caya, to adjourn the meeting at 8:31 p.m.

Adjournment

Ayes 7

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: July 13, 2020